مؤسـسـة زايـد العليا لأصـحـاب الـهـم

Tawajud Application for Attendance application

To activate Tawajud application, please follow the following steps.

1. Open the attendance system at the portal.



2. Click "Self Services" Select change password.



3. Change your password (Note: New password will be used in Tawajud Application)

▶ Change	Password	
New Passwo	rd	
Confirm Pass	word	
Save		



رؤيتنا؛ حـقـوق مـتكـافـئـة تـعـمـق الـسـعـادة والـتـمكيـن الـمجـتـمعـى للأشخـاص مـن أصحاب الهمم.

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4. Use your phone to download Tawajud-Premium App (Please select the appropriate platform (App Store or Google Play))



5. Open Tawajud application and enter your official email.





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6. Enter zho username ex: (zho1234) with password that was changed in step (3)

	1
User Name	
Password	
Password	
Remember me	
SIGN IN	

7. You can punch in by click on the button higlighted in the below image

(Note: you can punch from Tawajud App within 1 KM from your work location, and you should punch on time attendance reader within 10 minutes).

7:11 √ ∢ Search					at	LTE 35				
9		Tawai		íΩ						
Welcome: ziad abdulrahim ahmad hawamdeh										
Last Transaction										
16 Wednesday Aug 2023 Your Weekly Summary 06:55PM ↔										
S 13	M 14	T 15	W 16	T 17	F 18	S 19				





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8. After punched in, the confirmation message will appear as below.



For further inquiries, please contact the Human Resources Department.



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